



NSFA CLUB CIRCULAR

15/13

ALL CLUB SECRETARIES

Dated 13th June 2013

Changes to Working with Children

Dear Members

As from Monday 17th June there are changes to the Working with Children obligations by Clubs and their members.

These obligations will take the form of 2 parts:

Football NSW have set out their guidelines in relation to obligations on their website:

<http://www.footballnsw.com.au/index.php?id=73>

All Clubs are requested to read this information carefully to fully understand the requirements as they stand from 17th June onwards.

Listed below is a summary of the information provided.

The Member Protection Declaration

http://www.footballnsw.com.au/fileadmin/user_upload/Member_Protection/FNSW_Member_Protection_Declaration_Form_2013.pdf

1. Applies from Monday 17th June.
2. This form is a FNSW Requirement and puts a safeguard in place to cover the areas which are not addressed by the new WWC check put in place by the NSW State Government.
3. **Does NOT form part of the new Working with Children Check.** The new WWC check is a NSW State Government process which involves background checking of people who work or volunteer with children. (See more information on this below)

4. This declaration is to be signed by **ALL** no exceptions:
5. Will apply to all coaches from 16 years and up (There is a Parent/Gardian consent at the bottom of the form) , managers, trainers, referees, canteen managers, tour chaperones, tour managers and any person in face to face role with a child under 18 years. Please see the link on the Football NSW Website: <http://www.footballnsw.com.au/index.php?id=73>
6. The Member **CLUB** must continue to hold existing WWC forms on file for 3 Years. They are not held by the Association.
7. All previous blank forms and WWC information are now obsolete as at 17th June 2013. You must use the new FNSW Member Protection Declaration. http://www.footballnsw.com.au/fileadmin/user_upload/Member_Protection/FNSW_Member_Protection_Declaration_Form_2013.pdf
8. The forms can be held electronically or manually, however, must be signed and proof of ID must be collected. If you have collected ID before this time, this ID can be used.
9. Process must be in place and forms signed by mid August. FNSW will be checking to see procedures are in place.
10. Member Clubs to advise NSFA how they will be recording this information.

The second part of the WWC Guidelines - Children's Guardian NSW State Government.

You will find dates of compliance for this part on the website.
www.newcheck.nsw.gov.au

This process is for workers and volunteers who are in direct face to face contact with children under age 18 years.

It is not needed in the following instances:

1. People under 18 years.
2. Workers and Volunteers with incidental contact with a child.
3. Parents volunteering to coach their own children's team.
4. Short term interstate visitors. Other states have cards which are WWC cards.
5. Exceptions specified in the regulation e.g. personal arrangements e.g., babysitting.

Links to follow for more information:

www.newcheck.kids.nsw.gov.au

NSFA are looking into possible dates to hold a Information evening to provide all Clubs with the information they will need for their members to register .

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Northern Suburbs Football Association.